



Academy of Certified Human Resource Professionals,
Regus Suites, 17th Floor, JKUAT Towers, Kenyatta Avenue,
P. O. Box 18582 - 00100, Nairobi, Kenya.
☎ 020-5157034 | ☎ 0700 722522 | 📞 0722 300245
Email: admin@achrp.org | Website: <https://achrp.org>

IHRM: C00259

NITA: NITA/TRN/1234

Dear professional,

20/04/2025

Effective Performance Appraisal System

Start Date	End Date	Venue	CPD	Cost (Excl. VAT)PP	Registration Link
27-10-2022	28-10-2022	Zoom Webinar	2	3,000.00	Register Here

Course Overview

Course Objectives

The objective of the **Effective Performance Appraisal System** training is to;

- What is Performance Appraisal
- Purpose of Performance Appraisal
- Goals and Work Efforts
- Performance Criteria
- Steps in Performance Appraisal Process
- Who Should Do the Appraising
- Methods of Performance Appraisal
- Importance of Appraisal Interview
- Requirements of an Effective Appraisal System
- Errors of Performance Appraisal

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- Managers and supervisors responsible for team performance.
- Business leaders seeking to enhance organizational effectiveness.
- All those involved in performance appraisals,

Zoom Credentials

Webinar Link	Meeting ID	Password
https://us02web.zoom.us/j/86129001943?pwd=ck5vUE43aHdaay9LbTM2amt2OXZDZz09	861 2900 1943	845000

CHRP. Den PN Gathitu
Secretary General
Academy of Certified Human Resource Professionals