

Academy of Certified Human Resource Professionals Ltd.

Regus Suites, 17th Floor, JKUAT Towers, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

■ +254 700 722 522 | **○** +254 722 300 245.

NITA: NITA/TRN/1234

Using KPIs to Manage Performance Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
11th Mar, 2023	8:30 AM-11:30 AM	3 Hour(s)	Webinar, Zoom	1	1,500.00

Course Overview

IHRM: C00259

Using KPIs (Key Performance Indicators) is a great way to manage performance and keep track of the progress of any project or process. KPIs provide an objective measure of performance, and allow businesses to identify areas where improvement is needed and help them focus their resources on those areas. A few examples of KPIs that can be used to manage performance include customer satisfaction, time to complete tasks, quality of output, cost per unit and revenue per sale. By tracking and analysing these indicators, businesses are able to identify trends and problems in their performance, which can help them devise strategies to improve overall efficiency.

Course Objectives

By the end of this program, participants will be able to;

- Understand what KPIs are, their misinterpretation and misapplication
- Appreciate why KPIs are necessary and beneficial to organizations
- Learn how to create relevant and effective KPIs from KRIs (CSF).
- Learn how to implement a KPI system successfully
- Effectively manage a KPI measurement system

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- Managers and supervisors responsible for team performance.
- Human Resource Managers
- HR Business Partners
- People Managers
- HR Executives

Video Link(s)

Module Title	Video Link	
Using KPIs to Manage Performance	https://www.youtube.com/watch?v=7DTUsXzGm5w	

PenPilsathitu CHRP. Den PN Gathitu Secretary General

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admin@achrp.org | https://achrp.org

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DATE: (05:11:2025	PROFORM	PROFORMA INVOICE					
Invoice To:								
QTY	DESCRIPTION			NET (KES)	VA	Γ (KES)	GROSS (KES)	
1	Using KPIs to Manage Performance training			1,500.00	240	0.00	1,740.00	
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Bank Name: Equity Bank Account Name: Academy of Certified Human Resource Professionals Ltd Account Number: 1 2 9 0 2 7 1 2 4 5 7 5 3								
NOMI	NOMINEE DETAILS							
We wish to Nominate our employee(s) listed below to attend the above training:								
#	NAME			EMAIL ADDRESS			TELEPHONE	
NOMINATION AUTHORIZATION & FUNDING CONFIRMATION								
I, the ι	undersigned, authorize this n	omination and c	onfii	rm that funds	are av	ailable for t	this training.	
Name of Authorizer:								
Position:								
Mobile Phone No.: Email Address:								
Organization KRA PIN: Signature:								
Date:								
Email this document to <u>admin@achrp.org</u>								

NB: No credit facilities. Full payment is required before participation.