

**EMPOWER • INNOVATE • LEAD** 

#### Academy of Certified Human Resource Professionals Ltd.

Regus Suites, 17th Floor, JKUAT Towers, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

**=** +254 700 722 522 | **S** +254 722 300 245.

#### NITA: NITA/TRN/1234

IHRM: C00259

## Mastering Kenya Labour Laws & Employee Relations Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
6th - 11th Oct, 2025	08:30 AM-4:00 PM	6 Day(s)	Blooming Suites, Naivasha	6	60,000.00

### **Course Overview**

This intensive program equips HR practitioners, legal advisors, and industrial relations officers with indepth legal understanding and procedural mastery across Kenya's evolving labor law landscape. Designed using authoritative materials—including labour laws,, judicial precedents, PSC standards, and ILO conventions—the course covers both disciplinary and non-disciplinary workplace terminations, grievance resolution, performance management, and union negotiations. Participants will develop a strong command of employer obligations, employee protections, and procedural fairness. Through policy clinics, role-plays, and legal simulations, attendees will be empowered to manage sensitive HR matters lawfully and ethically—building workplaces grounded in fairness, trust, and compliance.

# **Course Objectives**

By the end of this program, participants will be able to;

- Interpret and apply Kenya's Employment, Labour Relations, Labour Institutions, WIBA and OSHA Acts.
- Implement compliant disciplinary and hearing procedures aligned with judicial expectations.
- Manage non-disciplinary termination processes including redundancy, resignation, medical retirement, and probationary exits.
- Apply international labor standards and ILO conventions within local legal frameworks.
- Analyze key ELRC and Court of Appeal judgments and their policy implications.
- Administer performance improvement and termination strategies with fairness and transparency.
- Build and audit HR policies to ensure they meet statutory, constitutional, and PSC manual requirements.

## Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Professionals
- Legal Advisors
- Compliance Experts
- Managers Handling Employee Relations

CHRP. Den PN Gathitu **Secretary General** 

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admin@achrp.org | https://achrp.org

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DATE: 05:11:2025		PROFORM	MA INVOICE							
Invoic	е То:									
QTY	DESCRIPTION		NET (KES)	VAT (KES)	GROSS (KES)					
1	Mastering Kenya Labour Laws & Employee Relations training		60,000.00	9,600.00	69,600.00					
GROS	S: Sixty Nine Thousand Six	Hundred			69,600.00					
***PAYMENT DETAILS***										
<b>Pay Bill No:</b> 247247 <b>Account No.:</b> 300245 <b>Amount:</b> KES 69,600.00										
Bank Name: Equity Bank Account Name: Academy of Certified Human Resource Professionals Ltd Account Number: 1 2 9 0 2 7 1 2 4 5 7 5 3										
NOMINEE DETAILS										
We wish to Nominate our employee(s) listed below to attend the above training:										
#	NAME		EMAIL ADDRESS		TELEPHONE					
NOMI	NATION AUTHORIZATIO	N & FUNDING	CONFIRMATION							
I, the	undersigned, authorize this r	nomination and c	onfirm that funds a	re available for	this training.					
Name	of Authorizer:									
Positio	on:									
Mobile Phone No.: Email Address:										
Organization KRA PIN: Signature:										
Date:										
Email this document to <u>admin@achrp.org</u>										
NB: No credit facilities. Full payment is required before participation.										