

Mastering Disciplinary Management Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
23rd - 28th Jun, 2025	08:30 AM-11:30 AM	6 Day(s)	Blooming Suites, Naivasha	6	65,000.00

Course Overview

This 6-day course empowers participants to handle disciplinary matters strategically, ensuring fairness, transparency, and compliance with labor laws. Professionals will learn structured approaches to address misconduct, strengthen workplace dynamics, and reinforce a culture of ethical practices.

Course Objectives

By the end of this program, participants will be able to;

- Understand the principles and significance of disciplinary management.
- Develop structured frameworks for addressing misconduct effectively.
- Navigate legal and ethical considerations in disciplinary processes.
- Communicate disciplinary actions with transparency and fairness.
- Foster a culture of accountability, trust, and ethical practices.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Professionals
- Organizational Executives
- Team Leaders
- Managers Handling Disciplinary Issues

**CHRP. Den PN Gathitu****Secretary General****Academy of Certified Human Resource Professionals**

To;	PROFORMA INVOICE	DATE: 02:01:2026
-----	-------------------------	-------------------------

--	--	--

QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)
1	Mastering Disciplinary Management training from 23rd - 28th Jun, 2025 at Blooming Suites, Naivasha	65,000.00	10,400.00	75,400.00
GROSS (KES): Seventy Five Thousand Four Hundred				75,400.00

PARTICIPANT(S) DETAILS

NO.	NAME	EMAIL ADDRESS	TELEPHONE

PAYMENT DETAILS

M-PESA Pay Bill No: 247247 | **Account No.:** 300245 | **Amount:** KES 75,400.00

BANK NAME	ACCOUNT NAME	ACCOUNT NUMBER
Equity Bank	Academy of Certified Human Resource Professionals Ltd	1 2 9 0 2 7 1 2 4 5 7 5 3

Bank Branch: Kenyatta Avenue | **Branch Code:** 129 | **Swift Code:** EQBLKENA

FUNDING CONFIRMATION / TAX DETAILS

I, the undersigned, confirm that funds are available for the above training.

Name of Organization:

Org. KRA PIN: Org. Mobile No.:

Confirmed By: Position:

Signature: Date & Stamp:

NOTE THAT:

1. Full payment is expected to be received prior to the event
2. Only those Delegates whose fees have been paid in full will be allowed to the event
3. Send a scanned copy of the duly completed Nomination Form to admin@achrp.org
4. The above training Cost does not include Transport & Accommodation

Email the payment advice with this duly filled, signed, and stamped form to admin@achrp.org