

Dear professional,

01/08/2025

Capturing & Structuring HR Knowledge

Start Date	End Date	Venue	CPD	Cost (Excl. VAT)PP	Registration Link
07-06-2025	07-06-2025	Zoom	1	1,500.00	Register Here

Course Overview

Learn how to effectively document and organize crucial HR insights to prevent knowledge loss. This module covers best practices for institutional knowledge retention, structuring HR knowledge for easy access and retrieval, and developing effective repositories to support HR operations.

Course Objectives

The objective of the **Capturing & Structuring HR Knowledge** training is to;

- Learn best practices for institutional knowledge retention.
- Structure HR knowledge for easy access and retrieval.
- Develop effective repositories to support HR operations.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Professionals

Zoom Credentials

Webinar Link	Meeting ID	Password
https://us02web.zoom.us/j/86511587877?pwd=eTkWy3EBdquxLVavF8RjIDPb2bNu5a.1	865 1158 7877	836233

**CHRP. Den PN Gathitu****Secretary General****Academy of Certified Human Resource Professionals**