

Performance & Potential Assessment Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
27th Sep, 2025	8:00 AM-11:00 AM	3 Hour(s)	Zoom, Online	1	1,500.00

Course Overview

This module provides the tools to measure employee performance and assess potential for future leadership roles. Participants will learn to use KPIs and feedback systems to identify high-potential employees and create effective succession plans.

Course Objectives

By the end of this program, participants will be able to;

- Measure performance and assess employee potential for succession planning.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Professionals

Video Link(s)

Module Title	Video Link
Performance & Potential Assessment	https://www.youtube.com/watch?v=s1mnlHwXyll

Den PN Gathitu

CHRP. Den PN Gathitu

Secretary General

Academy of Certified Human Resource Professionals

To: **PROFORMA INVOICE** DATE: 02:01:2026

QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)
1	Performance & Potential Assessment	1,500.00	240.00	1,740.00
GROSS (KES): One Thousand Seven Hundred Forty				1,740.00

PARTICIPANT(S) DETAILS			
NO.	NAME	EMAIL ADDRESS	TELEPHONE

PAYMENT DETAILS		
M-PESA Pay Bill No: 247247 Account No.: 300245 Amount: KES 1,740.00		
BANK NAME	ACCOUNT NAME	ACCOUNT NUMBER
Equity Bank	Academy of Certified Human Resource Professionals Ltd	1 2 9 0 2 7 1 2 4 5 7 5 3
Bank Branch: Kenyatta Avenue		Branch Code: 129 Swift Code: EQBLKENA

FUNDING CONFIRMATION / TAX DETAILS
I, the undersigned, confirm that funds are available for the above training.
Name of Organization:
Org. KRA PIN: Org. Mobile No.:
Confirmed By: Position:
Signature: Date & Stamp:

NOTE THAT:
1. Full payment is expected to be received prior to the event
2. Only those Delegates whose fees have been paid in full will be allowed to the event
3. Send a scanned copy of the duly completed Nomination Form to admin@achrp.org
4. The above training Cost does not include Transport & Accommodation
Email the payment advice with this duly filled, signed, and stamped form to admin@achrp.org