

Certified Human Resource Manager Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
10th - 15th Nov, 2025	08:30 AM-4:00 PM	6 Day(s)	Blooming Suites, Naivasha	6	60,000.00

Course Overview

This competency-based certification equips HR professionals to lead at the strategic level. Across six immersive days, you'll master HR policies and strategies, business partnering, labour legislation, strategic staffing, core HR competencies, competency-based performance management, compensation & rewards, and HR metrics. You'll deepen your capability to manage performance, development, and pay across diverse, multi-generational teams. Upon successful completion, you'll earn the Certified Human Resource Manager (CHRM)® credential—and become the go-to strategic adviser for your organization.

Course Objectives

By the end of this program, participants will be able to;

- Translate business strategy into HR policies and workforce plans.
- Act as a trusted HR Business Partner with leaders and stakeholders.
- Navigate labour laws and compliance with confidence.
- Design and execute competency-based performance management systems.
- Develop fair, motivating compensation and rewards frameworks.
- Build HR scorecards and metrics to drive data-informed decisions.
- Lead talent development for a diverse, multi-generational workforce.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Managers and Senior HR Generalists
- Aspiring HR Business Partners
- Talent & Performance Coaches
- Leaders responsible for people strategy

**CHRP. Den PN Gathitu****Secretary General****Academy of Certified Human Resource Professionals**

To; **PROFORMA INVOICE** DATE: 02:01:2026

QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)
1	Certified Human Resource Manager training from 10th - 15th Nov, 2025 at Blooming Suites, Naivasha	60,000.00	9,600.00	69,600.00
GROSS (KES): Sixty Nine Thousand Six Hundred				69,600.00

PARTICIPANT(S) DETAILS

NO.	NAME	EMAIL ADDRESS	TELEPHONE

PAYMENT DETAILS

M-PESA Pay Bill No: 247247 | **Account No.:** 300245 | **Amount:** KES 69,600.00

BANK NAME	ACCOUNT NAME	ACCOUNT NUMBER
Equity Bank	Academy of Certified Human Resource Professionals Ltd	1 2 9 0 2 7 1 2 4 5 7 5 3

Bank Branch: Kenyatta Avenue | **Branch Code:** 129 | **Swift Code:** EQBLKENA

FUNDING CONFIRMATION / TAX DETAILS

I, the undersigned, confirm that funds are available for the above training.

Name of Organization:

Org. KRA PIN: Org. Mobile No.:

Confirmed By: Position:

Signature: Date & Stamp:

NOTE THAT:

1. Full payment is expected to be received prior to the event
2. Only those Delegates whose fees have been paid in full will be allowed to the event
3. Send a scanned copy of the duly completed Nomination Form to admin@achrp.org
4. The above training Cost does not include Transport & Accommodation

Email the payment advice with this duly filled, signed, and stamped form to admin@achrp.org