

Academy of Certified Human Resource Professionals Ltd.

Regus Suites, 17th Floor, JKUAT Towers, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

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NITA: NITA/TRN/1234

Introduction to HR Auditing Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
1st Oct, 2025	9:00 AM-12:00 PM	3 Hour(s)	Zoom, Online	1	1,500.00

Course Overview

IHRM: C00259

This module introduces the fundamental concepts of HR auditing. It covers the objectives and types of HR audits, the roles and ethical responsibilities of an auditor, and the overarching framework of the HR audit cycle.

Course Objectives

By the end of this program, participants will be able to;

• Understand the structure, scope, and strategic value of HR audits.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

• HR Professionals

Video Link(s)

Module Title	Video Link
Introduction to HR Auditing	https://www.youtube.com/watch?v=9rRUktPdc2M

Den Pollethile

CHRP. Den PN Gathitu **Secretary General**

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admin@achrp.org | https://achrp.org

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DATE: 05:11:2025		PROFORMA INVOICE								
Invoice To:										
QTY	DESCRIPTION			NET (KES)	VAT (KES)		GROSS (KES)			
1	1 Introduction to HR Auditing training			1,500.00	240.00		1,740.00			
GROS	S: One Thousand Seven Hun				1,740.00					
PAYMENT DETAILS										
Pay Bill No: 247247										
Bank Name: Equity Bank Account Name: Academy of Certified Human Resource Professionals Ltd Account Number: 1 2 9 0 2 7 1 2 4 5 7 5 3										
NOMINEE DETAILS										
We wish to Nominate our employee(s) listed below to attend the above training:										
#	NAME			EMAIL ADDR	TELEPHONE					
NOMI	NATION AUTHORIZATION	N & FUNDING (CON	FIRMATION						
Ι, the ι	undersigned, authorize this r	omination and co	onfir	m that funds ar	e availa	able for tl	nis training.			
Name of Authorizer:										
Positio	Position:									
Mobile Phone No.: Email Address:										
Organization KRA PIN: Signature:										
Date:										
Email this document to <u>admin@achrp.org</u>										

NB: No credit facilities. Full payment is required before participation.