

## Academy of Certified Human Resource Professionals Ltd.

Regus Suites, 17  $^{\mbox{\tiny th}}$  Floor, JKUAT Towers, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

**■** +254 700 722 522 | **●** +254 722 300 245.

admin@achrp.org | shttps://achrp.org

IHRM: C00259 NITA: NITA/TRN/1234

## **2025 TRAINING CALENDAR**

S/NO.	COURSE TITLE	DATE	DURATION	VENUE	COST	CPD
1	Fundamentals of HR Auditing & Techniques	18:02:2025	3 Hour(s) Hour(s)	Online	1,500	1
2	Auditing Practices & HR Improvement Strategies	19:02:2025	3 Hour(s) Hour(s)	Online	1,500	1
3	Compliance & Implementing HR Audit Outcomes	20:02:2025	3 Hour(s) Hour(s)	Online	1,500	1
4	Foundations of Knowledge Management in HR	31:05:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
5	Capturing & Structuring HR Knowledge	07:06:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
6	Facilitating Knowledge Sharing & Collaboration	14:06:2025	3 Hour(s) Hour(s)	Online	1,500	1
7	Digital Solutions for Knowledge Management	21:06:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
8	Cultivating a Learning & Knowledge-Driven Workplace	28:06:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
9	Foundations of Human Resource Auditing	02:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
10	Compliance & Risk Management in HR Auditing	02:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
11	Designing HR Audit Frameworks	03:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
12	Analyzing HR Functions & Spotting Improvement Areas	03:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
13	Reporting & Implementing Corrective Actions	04:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
14	Practical HR Audit Simulation	04:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
15	KM Strategy Development: Practical Application	05:07:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
16	HRLAW Kenya ™	12:07:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
17	Certified Talent Management Professional	08:09:2025	6 Day(s) Day(s)	Naivasha	60,000	6
18	Talent Management Fundamentals	13:09:2025	3 Hour(s) Hour(s)	Online	1,500	1
19	Certified Human Resource Auditor	15:09:2025	6 Day(s) Day(s)	Mombasa	60,000	6
20	Talent Acquisition & Retention	20:09:2025	3 Hour(s) Hour(s)	Online	1,500	1
21	Certified Knowledge Manager	22:09:2025	6 Day(s) Day(s)	Naivasha	70,000	6
22	Performance & Potential Assessment	27:09:2025	3 Hour(s) Hour(s)	Online	1,500	1
23	Introduction to HR Auditing	01:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
24	Legal and Regulatory Compliance	01:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
25	Audit of Core HR Functions	02:10:2025	3 Hour(s) Hour(s)	Online	1,500	1

26	HR Risk Management & Data Analysis	02:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
27	Audit Reporting & Action Planning	03:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
28	HR Audit Integration & Practice	03:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
29	Certified Workplace Counselor	06:10:2025	6 Day(s) Day(s)	Mombasa	60,000	6
30	Mastering Disciplinary Management	06:10:2025	6 Day(s) Day(s)	Naivasha	60,000	6
31	Mastering HR Data Analytics & Metrics	06:10:2025	6 Day(s) Day(s)	Naivasha	70,000	6
32	Certified Human Capital Analyst	06:10:2025	6 Day(s) Day(s)	Naivasha	70,000	6
33	Mastering Kenya Labour Laws & Employee Relations	06:10:2025	6 Day(s) Day(s)	Naivasha	60,000	6
34	Talent Development & HRMS/HRIS Integration	10:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
35	Competency-Based Management & Integration	10:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
36	Mastering Kenya Labour Laws & Employee Relations	27:10:2025	6 Day(s) Day(s)	Naivasha	70,000	6
37	Mastering Disciplinary Management	27:10:2025	6 Day(s) Day(s)	Naivasha	60,000	6
38	Effective People Management & Interpersonal Skills	27:10:2025	6 Day(s) Day(s)	Mombasa	60,000	6
39	Workplace Mental Health Awareness Champion	27:10:2025	6 Day(s) Day(s)	Naivasha	60,000	6
40	Strategic HR Partnership Foundations	29:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
41	HR Strategy & Organizational Alignment	29:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
42	HR Analytics for Impact	30:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
43	Stakeholder Engagement & Leadership	30:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
44	Innovation, Agility & Culture Change	31:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
45	HRBP Action Planning & Business Simulation	31:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
46	Developing Effective Workforce & Team Building	03:11:2025	6 Day(s) Day(s)	Mombasa	60,000	6
47	Certified Human Resource Manager	10:11:2025	6 Day(s) Day(s)	Naivasha	60,000	6
48	Mastering Human Resource Auditing	17:11:2025	6 Day(s) Day(s)	Mombasa	60,000	6
49	Certified Human Resource Auditor	17:11:2025	6 Day(s) Day(s)	Mombasa	60,000	6
50	Workplace Mental Health Wellness & Counselling Skills	17:11:2025	6 Day(s) Day(s)	Naivasha	70,000	6
51	Mastering Performance Management	17:11:2025	6 Day(s) Day(s)	Mombasa	60,000	6
52	Certified Human Resource Director	24:11:2025	6 Day(s) Day(s)	Mombasa	80,000	6
53	Certified Human Resource Auditor	01:12:2025	6 Day(s) Day(s)	Nairobi	60,000	6
54	Mastering Human Resource Auditing	01:12:2025	6 Day(s) Day(s)	Nairobi	60,000	6
55	Effective People Management & Interpersonal Skills	01:12:2025	6 Day(s) Day(s)	Naivasha	70,000	6

56	Mastering Kenya Labour Laws & Employee Relations	01:12:2025	6 Day(s) Day(s)	Naivasha	70,000	6
57	Mastering Disciplinary Management	01:12:2025	6 Day(s) Day(s)	Naivasha	60,000	6
58	Certified Employee Relations Professional	01:12:2025	6 Day(s) Day(s)	Naivasha	60,000	6
59	Advanced Supervisory & People Management	01:12:2025	6 Day(s) Day(s)	Mombasa	60,000	6
60	Improving Employee Performance	01:12:2025	6 Day(s) Day(s)	Naivasha	60,000	6
61	Mastering Human Resource Business Partnering	08:12:2025	6 Day(s) Day(s)	Mombasa	60,000	6
62	Certified Human Resource Business Partner	08:12:2025	6 Day(s) Day(s)	Mombasa	60,000	6
63	Mastering Executive Negotiation Techniques	08:12:2025	6 Day(s) Day(s)	Mombasa	60,000	6

THE COSTS INDICATED ARE NOT INCLUSIVE OF; VAT, TRANSPORT AND ACCOMMODATION